

## **CFC COVID-19 comprehensive exposure control mitigation and recovery plan**

### **COVID-19 Exposure control**

To prevent any exposure, staff or congregants who may think they have COVID-19 symptoms or are not feeling well should stay home. If any job task or event can be done from home it should be encouraged to do so. If anyone has been around others who have known exposure they need to stay home until tested and/or encouraged to self quarantine.

The below are the methods and procedures to control the exposure of COVID-19 at Cheney Faith Center church for both outdoor and indoor gatherings.

#### **PPE utilization:**

- Employees are provided with facial mask coverings.
- Employees follow CDC facial covering requirements while on site.
- Facial masks are provided and encouraged for any patron at CFC to wear while on site.

#### **Physical Distancing:**

- Signs are posted to promote social distancing of 6ft.
- Extra communication is given at events and gatherings about social distancing pertaining to bathrooms and other facility needs.
- Areas of the building are closed that do not allow proper physical distancing of 6ft.
- Event and gathering setups are using social distancing requirements with chairs etc.

#### **Hygiene/personal disinfecting:**

- Signs are posted to educate and encourage personal hygiene.
- Extra wash stations and hand sanitizers have been placed on site.

#### **Location disinfecting procedures:**

- A on-site housekeeping schedule and plan has been established and implemented to keep high touch areas and objects clean and sanitized. (attached in this document)
- Signs have been posted to encourage intentional disinfecting by employees and volunteers in high traffic areas.
- Products and methods from the CDC are the methods we have implemented.  
<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

#### **Symptom Monitoring:**

- Employees, members, and guests are encouraged to self-screen for signs and symptoms of COVID-19 before arriving at the location (temp over 100.4).
- Employees are encouraged to stay home if any symptoms are known and to seek medical attention asap and let their supervisor know immediately.

#### **Safety training:**

- Staff and leaders have been made aware of procedures and guidelines issued by the CDC and state of Washington.
- CDC signs to educate and promote health have been posted in various visible areas.

### **Exposure response and post exposure recovery plan (incident reporting).**

In the event of an employee or congregant testing positive and/or being around people who have known exposure the following plan and procedures are in place. This plan will be flexible as guidelines are ever changing and COVID-19 knowledge is better known.

CFC contact for COVID-19 response and general knowledge

- Pastor Cooper Jensen - [cooper@cheneyfaithcenter.org](mailto:cooper@cheneyfaithcenter.org) 509.235.4282

If a congregant or employee has known exposure or has been around people who have known exposure they are encouraged to notify us asap through these methods:

- CFC website at [cheneyfaithcenter.org](http://cheneyfaithcenter.org) using COVID-19 quicklink that confidentially emails contact person any needed information.
- Phone call at 509.235.4282 to get a hold of COVID-19 contact person as listed above

Depending on when the infected congregant or employee visited the CFC grounds and the means of them following CDC health guidelines (facemasks, social distancing) appropriate action will be taken to ensure sanitation according to CDC, contact of local health officials, and potential contact of other staff or congregants who may have been exposed. Confidentiality and respect will be taken at the highest of levels.

Building and operation adjustments in the event of an infection:

- Depending on the need, office hours and gatherings will adjust as needed to ensure the health and safety for staff and congregants.
- Rooms or areas may be closed in the knowledge of exposure of an infected area.

COVID-19 infection care and awareness

- Most ministry events will not need to log attendees as they will be small enough to know who was there to inform others if needed.
- As of now (6/15) Sunday gatherings will be held with a online ticket and people will have given their general contact information only to be used to connect in COVID-19 care and awareness.

## **CFC mid-week cleaning/disinfecting schedule**

### **Everyday:**

- High traffic areas (handles for doors, bathrooms, refrigerators, etc.) will be wiped down at the beginning of the building being open as well as at the closing of the building.
  - Areas will be cleaned more frequently if high traffic is occurring.
  - If entering building for a limited time, wipe down areas you touched as you leave.
- Each employee will need to recognize what is a high touch object and/or communal object for their office/job requirements. They will clean that surface/object with disinfecting spray or wipes throughout the day and at the end of their shift.
  - Eg. Office phones wiped down / Copier etc.
- Use of personal office supplies is encouraged (pens, staplers) if using communal, wipe done after use.
- Re-stocking and wiping down sanitizing/mask table at end of day
- Bathroom facilities (toilets/urinals/sink/stall door handle) are wiped down by the individual who has used it with a disinfecting wipe. All bathroom surfaces are sprayed down at the end of the day.
- Table use is limited, if used you must clean/disinfect the tables you have used and put back in storage room.
- Trash cans are cleared and sprayed down at the end of each day

- Microwave / range wiped down after lunch use. Coffee maker wiped down after use.
- Small group meetings are responsible for cleaning and wiping down all surfaces used after their meeting time as well as abiding by the above.

**End of week:**

- Cleaning and disinfecting of building according to the CFC janitorial cleaning list (minus areas that are closed off to use).

**Sunday's:**

- Follow the Sunday Cleaning and disinfecting list for before, in-between, and after services.